



## WIRELESS E-911 SERVICES BOARD

June 11, 2003

10:00 a.m.

110 S. 7<sup>th</sup> Street  
3<sup>rd</sup> Floor Conference Room  
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman James McDonnell, Vice Chairman Melvin Breeden Captain John Furlough Terry Hall	Tom Hanson Ralph Jones Robert Layman Chief Henry Stanley David Von Moll
Members Absent:	Sheriff Ron Oakes Robert Woltz	Chief Julian Taliaferro
Staff Present:	Steve Marzolf, Coordinator Mel Sheridan, Analyst	Dorothy Spears-Dean, Analyst Brenda Daniels, Administrative Assistant

### **1. CALL TO ORDER**

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:15 a.m. Mr. Simonoff welcomed all in attendance.

### **2. APPROVAL OF FEBRUARY MINUTES**

Mr. Hanson made a motion, seconded by Mr. Hall, that the Board minutes of February 26, 2003 be approved as presented; passed 10-0-0.

### **3. FINANCIAL REPORT**

- **May Financial Report**

Mr. Marzolf presented the financial report through May 2003.

### **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider as per attached.

### **5. VITA Impact on Board**

Deputy Secretary Eugene Huang spoke to the Board regarding the impact that the July 1, 2003 abolishment of the Department of Technology Planning will have on the Board. The Public Safety Communications Division will fall under the directorate of Telecommunications and Network Services within the new organization that will be known as the Virginia Information Technologies

Agency (VITA). Mr. Huang stated that under the new directorate of VITA, the CIO will reside as the chairman of the Wireless E-911 Services Board, however, the new CIO has not yet been selected. During the interim, Jerry Simonoff will remain the chairman.

## **6. BASE MAPPING PROJECT REPORT**

Mr. Bill Shinar, Coordinator, Virginia Geographic Information Network briefed the Board regarding the Statewide Base Mapping Project as per attachments.

## **7. NEXTEL HCAS PROPOSAL**

Mr. John Howell, Nextel, presented to the Board their solution to cell site addressing. When Nextel tried to utilize CAS or NCAS, the address of the cell site was not received. The proposed HCAS solution meets the requirements needed, and is the only solution that will work with Nextel technology. Other CMRS providers have utilized this solution. Mr. Hall made a motion, seconded by Mr. Jones to support the HCAS solution and the estimate of \$700,000 already submitted by Verizon Wireless, as well as for staff to work with Sprint PCS to provide an estimate of their costs; passed 10-0-0.

## **8. OLD BUSINESS**

### **a) Board Strategic Plan**

Ms. Spears-Dean presented the final version of the attached Strategic Plan. Mr. Hall requested the following changes:

1. Under the "Goals of the Virginia Wireless E-911 Services Board," item 1. Stewardship – change the word "Implement" to "Assist in the implementation of"
2. Under the "Implementation Plan," item 1.2 – change the word "manage" to "assist."

Mr. Hanson made a motion, seconded by Mr. Hall to accept the Board Strategic Plan with the above changes; passed 10-0-0.

### **b) FY2004 Wireless Funding Requests (Bland, Highland, Newport News, Russell, Scott, Southampton, Sussex, Tazewell, Wise)**

Mr. Marzolf presented FY2004 Wireless Funding Requests for Bland, Highland, Newport News, Russell, Scott, Southampton, Sussex, Tazewell and Wise as per attached. Mr. Jones made a motion, seconded by Mr. Von Moll that the requested be approved as presented; passed 10-0-0.

### **c) Extension Requests (Bath, Brunswick, Buchanan, Cumberland, Dickenson, Dinwiddie, Halifax, Highland, King & Queen, Nottoway, Prince Edward, Pulaski, Russell)**

Mr. Marzolf presented extension requests for Bath, Brunswick, Buchanan, Cumberland, Dickenson, Dinwiddie, Halifax, Highland, King & Queen, Nottoway, Prince Edward, Pulaski, and Russell as per attached. Captain Furlough made a motion, seconded by Chief Stanley that the extensions be approved as presented; passed 10-0-0.

#### **d) Public Education Update**

Mr. Marzolf briefed the Board on the status of Public Education. He stated that PSC staff has been working on a survey to define public awareness at this point. They are also working with the VCU Center for Public Policy on this project.

### **9. NEW BUSINESS**

#### **a) CMRS Subcommittee Report**

The CMRS Subcommittee met today and made the following recommendations:

1. Approval of the FY2002 True-up report from US Cellular; passed 10-0-0.
2. Approval of the FY2003 and FY2004 funding requests from Virginia Cellular; passed 10-0-0.
3. Approval of the FY2004 funding request from Cingular, with the exception of LMU costs; passed 10-0-0.
4. Approval of the special request modification to phase 2 funding from nTelos, with the exception of EFLT solution request; passed 10-0-0.

Mr. Hall made a motion, seconded by Captain Furlough that the recommendations of the CMRS Subcommittee be accepted as presented; passed 10-0-0.

#### **b) PSAP Survey Initiative**

Mr. Marzolf briefed the Board on the PSAP Survey Initiative that staff is working on. He stated that the attached questionnaire was being developed that would be sent out in three levels:

1. Level 1 – sent out to all PSAP's
2. Level 2 – sent out to 25% of PSAP's
3. Level 3 – or "Best Practices" survey will be sent out to 10 PSAP's (2 large, 4 medium and 4 small)

He stated that the results of this survey would ultimately be available on the 911 website, and "Homeland Security" would be taken into consideration. Mr. Hall made a request that it be made clear that the survey was not a direction of the Board, but the Public Safety Communications Division staff.

#### **b) 9-1-1 Network Initiative**

Mr. Marzolf briefed the Board on the 9-1-1 Network Initiative to develop the ability of inter-tandum trunking, under the direction of the Secretary of Technology.

## **10. NEXT BOARD MEETING**

The next E-911 Wireless Services Board meeting will be held on July 9, 2003 at 10:00am.

## **11. ADJOURNMENT**

With no other business to be discussed, Mr. Jones made a motion, seconded by Captain Furlough that the meeting be adjourned; passed 10-0-0.

Respectfully submitted,

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Brenda A. Daniels  
Administrative Assistant  
Public Safety Communications Division  
Department of Technology Planning

Approved by Board: \_\_\_\_\_  
(date)